

## Ministry Agreement 2023/2024 for Training Incumbents and Curates

Curate ..... Category of ministry .....

Incumbent ..... Parish(es)/Benefice .....

*The form should be kept available and referred back to regularly. It may need to be amended by mutual agreement and will need updating each year. Please expand the boxes as necessary.*

Ministry Framework	Curate	Incumbent
Usual pattern of ministry		
Day(s) off (free from parish, IME or other ministry commitments)		
Patterns of Annual leave (where known) 1 2 3 4		
Dedicated time for personal study		
Sundays and other worship	Curate	Incumbent
Leading services (frequency each month)		
Preaching (frequency each month)		
Attendance when without specific role		
Midweek worship		
Prayer together	Curate	Incumbent
How and when will you get opportunities for prayer together?		
Attendance at Meetings	Curate	Incumbent
PCC/DCC Meetings		

Church Committees/Groups		
Chapter and Deanery Synod		
Churches Together, Interfaith groups or equivalent		
<b>Other</b>		
Quiet days, retreat		
Administration and finance		
Location of Office Space		
IME Phase 2 programme (including days when TI's are invited)		
Expenses of Office		
Professional Development		
Spiritual Growth and Development		
Mutual Expectations (Optional)		

## Curate's main areas of work and/or responsibility

### Ministry profile – key areas:

#### Main Areas of ministry and / or responsibility (all)

Children / youth	Growing Leaders	Making Disciples	Being Witnesses
...	...	...	...
...	...	...	...
...	...	...	...

#### Particular commitments or memberships within church or community.

Schools	Residential homes	Community groups	Civic/Other
...	...	...	...
...	...	...	...
...	...	...	...

#### Staff / Ministry Team Meetings

Frequency:

Venue:

#### Supervisions (not less than 9x a year for full-time curates; not less than 6x a year for others)

	Date	Time	Venue	Specific themes / areas of work
1	...	...	...	...
2	...	...	...	...
3	...	...	...	...
4	...	...	...	...
5	...	...	...	...
6	...	...	...	...
7	...	...	...	...
8	...	...	...	...
9	...	...	...	...
10	...	...	...	...

Signed:

(Incumbent)

(Curate)

Signed:

(Start of Ministry Officer)